



**Chatswood High School P&C General Meeting
Tuesday 10 November 2020, 8.10pm (online via Zoom)
Minutes**

Attendees (members): Alex Hudson, Alicia Gong, Angela Todd, Apurva Kamat, Chris Freeman, David Osland, George Dragoi, Jenny Biggin, Karyn Cardew, Katherine Alexander, Kylie Barter, Lyndall Franks, Lynn Donohue, Matthew Baird, Melonie Bayl-Smith, Nigel Justins, Phillipa Sobb, Sarah Boyd.

Attendees (other): Jenne Dimzon, 'Jane', Mary Wills, Paul Haynes, Rosemarie Tan.

Apologies: Joanne Chew, Karin Wentworth-Ping.

Minutes of the previous meeting (10 September 2020)

Motion: That the minutes of the previous meeting be approved. Moved by Lynn Donohue and seconded by Melanie Bayl-Smith. Motion passed.

Actions Arising from the Previous Minutes

- The school will hold two Merit Award ceremonies at the Concourse this year to allow for social distancing. The award contributions from the P&C will be finalised shortly.
- Karyn Cardew assisted Ms Quick to host an online forum for Year 7 parents. Around 100 parents attended, and feedback has been very positive. Sincere thanks to Ms Quick for initiating this event.

Correspondence

- A story appeared in the Daily Telegraph, 7 October 2020 regarding Chatswood High School's mobile phone policy. Sincere thanks to Lynn Donohue for promoting this positive initiative.
- The latest updates regarding the school building program were noted. The Infrastructure team also provided an online "virtual tour" of the new buildings, and David Osland hosted three online zoom sessions for parents to provide additional information for parents and an opportunity to ask questions. Extensive discussion followed regarding the detrimental impact on access to sporting facilities, notably, basketball, volleyball and cricket, and the consequences this would have on student well-being as well as the wider community. The current poor signage regarding changed access to the oval was also raised. Parents were encouraged to email any questions or concerns to: schoolinfrastructure@det.nsw.edu.au

Action: Lynn Donohue to draft an email for parents about the changes adversely affecting access to sporting facilities.

REPORTS

Principal's Report

David Osland thanked the P&C for its morning tea contribution to celebrating World Teachers' Day. Planning is underway for the 2021 school year. It is anticipated that enrolments will increase to 1600, including 11 x Year 7 classes. Due to this rise, the school qualifies for a third Deputy Principal,

and Hunter Ashton (formerly from the IEC) has been appointed. Planning for strategic improvements has also commenced, to be completed by the end of Term 1, 2021, and will include consultation with parents.

David also provided a brief update on various rapid changes around the school associated with the Building Program. He thanked Julie Farquhar and Sarah Boyd for their contributions on the Project Reference Group (PRG) throughout 2020.

President's Report

George Dragoi (the new President) expressed sincere thanks to Lynn Donohue for her significant contributions over the past 3 years as President and the year prior as a Vice-President. She has created a tremendous legacy in the well-being program in partnership with David Osland that is highly valued by parents, teachers and students. George also thanked the Executive Committee members for their work throughout the year and their willingness to continue in 2021. A vote of thanks was also extended to parents who have attended P&C meetings and volunteered in various ways to assist our children.

Treasurer's Report

The P&C's income and expenditure for January to October 2020 were included in the Annual General Meeting papers. Apurva Kamat, Treasurer, noted that a small number of new unbudgeted items occurred in 2020 arising from COVID-19 (e.g. government assistance for small businesses (the Uniform Shop), and purchasing of hand-sanitizing stations and zoom access), while some planned expenditures could not go ahead (several parent and student events).

Apurva extended sincere thanks to Jane Stergio for her work as the P&C's bookkeeper, and welcomed Katherine Alexander who will be the new bookkeeper, commencing in December 2020.

Uniform Shop Report

The Uniform Shop Convenor, Alex Hudson, extended sincere thanks to the volunteers and staff of the Uniform Shop for their significant contributions, and especially their help with changes arising from COVID. She noted that the shop currently has 18 volunteers, which is a little lower than needed. Significant efforts have been made to arrange COVID-safe appointments for new students commencing Year 7 next year.

Approval was requested to write off existing stock for two types of items: junior long sleeve blouses (which have been discontinued) and junior winter tunics (due to limited demand). Inquiries are underway about the feasibility of donating these stock, or altering the tunics into school skirts. The combined cost price value of the stock is approximately \$5,400 (ex GST).

Motion: That the remaining stock of the discontinued long-sleeve blouse and girls' winter turnics be written off. Moved by Alex Hudson and seconded by Sarah Boyd. Motion passed.

Motion: That 12 "try-on" PE polo shirt samples be replaced, costing approximately \$275. Moved by Alex Hudson and seconded by Sarah Boyd. Motion passed.

Alex also requested if David could assist with finding an earlier storage option for online orders that were collected from the school office.

Project Reference Group (PRG) Update

(See above).

Other Business

(Nil).

The meeting closed at 9:05 pm.

Next meeting: TBC

Actions arising (summary)

That Lynn Donohue draft an email for parents about the changes adversely affecting access to sporting facilities.