



## Chatswood High School P&C General Meeting Tuesday 16 February 2021, 7.30pm (online via Zoom) Minutes

**Attendees (members):** Alex Hudson, Angela Todd, Ann Proudfoot, Apurva Kamat, David Osland, George Dragoi, Jenny Biggin, Joe Grundy, Karin Wentworth-Ping, Karyn Cardew, Katherine Alexander, Kylie Barter, Matthew Baird, Nigel Justins, Sarah Boyd.

**Non-members:** Alanah Ta, Alicia ?, Anna Komilova, Ashwini Salvi, Benita Foo, Catherine Cummings, Chia-Ching ?, Christine Hodgkiss, Clara ?, Darryl Chappell, Eileen ?, Emma ?, Eugene Foo, Gavin I, Gaya ?, Gretchen Atkins, Harvey Wang, Hasalaka ?, Hyunyoung ?, J Singh, James Sample, Jonathan Kim, Jun ?, Justin ?, Kali L, Kenneth Lan, Leo Fang, Liam Sangarapila, Linus Lai, Melissa ?, Michelle Wu, Miles Kim, Mina Suwand, Naila Shah, Nancy Rao, Nantiya ?, Natalie Xu, Niruda ?, Nokhez Akhtar, Philomena ?, Radha Yadav, Rajeev Agarwal, RDF ?, Rebecca ?, Rod ?, Rosalyn Braganza, Ruma Sinha, Samantha ?, Saroj Tarafdar, Shannon Kong, Shawn Li, Tali Friedman, Tracy ?, Vikas ?, Yash Amin, Anonymous Iphone x 3, 2 x Chinese characters, 1 x Galaxy Tablet.

**Apologies:** Chris Freeman, Lynn Donohue, Melonie Bayl-Smith.

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### Welcome

The P&C President, George Dragoi, welcomed everyone to the first meeting for 2021, especially parents who are new to the school.

### Minutes of the previous meeting (8 December 2020)

**Motion:** That the minutes of the previous meeting be approved. Moved by Jenny Biggin and seconded by Sarah Boyd. Motion passed.

### Actions Arising from the Previous Minutes

- Lynn Donohue to include details about contacting School Infrastructure NSW in the December 2020 school newsletter. Completed.
- Lynn Donohue to liaise with Apurva Kamat about the well-being program for inclusion in the 2021 budget. Completed.

### Correspondence

- The latest updates regarding the school building program (for January 2021) were noted. Parents were advised that further detailed information is available on the website of School Infrastructure NSW at <https://www.planningportal.nsw.gov.au/major-projects/project/10561>.

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## REPORTS

### President's Report

George Dragoi reported that many parents had written to School Infrastructure NSW late last year to express concerns about the major building works and the impact on play space for students. A zoom meeting was held on 10 Feb with the School Principal, David Osland, Llian Ghan and John Barnes

(Building Works managers), and 2 P&C representatives (George Dragoi and Angela Todd). Parent concerns and feedback were provided, and a request made for more frequent communication especially before changes are implemented. Parents were encouraged to contact the project team ([schoolinfrastructure@det.nsw.edu.au](mailto:schoolinfrastructure@det.nsw.edu.au)) if they have questions. The P&C is also represented on the Project Reference Group that meets regularly to support the development program. (See Principal's Report below for further details.)

George also advised that 128 children had been assigned student lockers, and 26 children were on the waiting list. Due to building activities, the P&C is unable to purchase further lockers at this time.

### **P&C Website Update**

Jenny Biggin, who currently manages the P&C website, advised that the website is quite dated, based on old technology and difficult to maintain. Discussions have been held with the developer of the Chatswood Primary School website for a quote to upgrade and maintain a new website the high school P&C. An allocation has been included in the 2021 P&C budget for this work.

**Motion:** That an allocation of \$10,000 for replacing and maintaining the P&C website be approved. Moved by Karyn Cardew and seconded by Rebecca Cleary. Motion passed.

### **Well-being Events**

The P&C is proud to sponsor a range of activities that support the emotional well-being of students, arranged in collaboration with the School. All parents will receive an email shortly advising of the first two events in March (via Zoom in the evening) – one called the Art of Smart for parents of students in Years 10, 11 and 12, and the second called the Sleep Connection about the importance of sleep, open to all parents and students. Discussions are underway for a Welcome to Year 7 event at the end of Term 1, subject to COVID restrictions.

### **Principal's Report**

David Osland also welcomed all parents to the P&C meeting and to the School. David provided a series of slides outlining important details about the school structure and focus. He advised that current school enrolments totalled 1602, with 118 teachers and 28 non-teaching staff. The new school buildings are planned to have a capacity of 2000. It is anticipated that changes will be made to the school catchment boundaries if enrolments grow beyond that capacity.

In response to questions from parents online, David advised that current fencing on the oval is due to be removed in March, which will increase play space including returning one full basketball court and full use of the oval. As the building program progresses and students occupy new buildings, some demountables will be removed. Currently, the completion date is September 2023.

David also confirmed that he had had discussions with the Canteen operators about introducing an online ordering facility in response to parent feedback. The school will be holding the Year 7 camp at Narrenbeen, however due to the large enrolment numbers (n=320), the year will be split into two camps.

David also acknowledged and apologised for the data privacy breach that occurred near the beginning of term and again assured parents that the matter has been taken very seriously and changes implemented.

### **Treasurer's Report**

Apurva Kamat, P&C Treasurer, advised that the external audit of the P&C's 2020 finances is underway. The P&C's income and expenditure for January 2021 were included in the agenda papers for information. The draft P&C Budget for 2021 was briefly discussed.

**Motion:** That the proposed budget for 2021 be approved.. Moved by Apurva Kamat and seconded by Jenny Biggin. Motion passed.

**Motion:** That an increase of \$50 for the Chris Sterling Award for 2020 be approved. Moved by Apurva Kamat and seconded by Sarah Boyd. Motion passed.

### **Uniform Shop Report**

The Uniform Shop report was included in the agenda papers. The Convenor, Alex Hudson, reported that early sales for 2021 have been high. The online appointment system (introduced due to COVID) has worked well. Second-hand sales will commence in March. Options for donating non-useable non-branded school clothing are also being explored. The Uniform Shop is largely run by volunteers, including student volunteers, and would welcome new parents who wished to help. Interested parents can make inquiries at the Uniform Shop or complete a form online (<https://www.chspandc.org.au/sub-committees/get-involved/view/form>).

### **Other Business**

- Due to the lateness of the meeting, other items were held over to the next meeting.

The meeting closed at 9:05 pm.

**Next meeting:** Thursday 11 March 2021

### **Actions arising (summary)**

(nil)